

A guide to accessing CIT Disability Support Service supports

2020/2021

www.mycit.ie/dss



Section 1 - CIT DISABILITY SUPPORT SERVICE

Welcome	3
Who works in the DSS?	4
Where is the DSS?	5
Who does the DSS support?	6
Disclosure	8
Confidentiality	9

Section 2 - APPLYING FOR SUPPORTS

How do I apply for DSS supports?	10
Documents needed	11
Requesting Supports	12
Craft Apprentices	13
Incoming Erasmus/International Students	14

Section 3 - SUPPORTS

DSS Supports Overview	15
DSS Remote Supports	16
Assistive Technology	17
Learning Support	19
Ready Steady Work/BalanCIT	21
Transitions Support Programme	22
Other DSS supports	23

Section 3 - EXAM SUPPORTS

Remote/Online Exam Supports	25
Bishopstown campus	26
CIT Cork School of Music /Crawford	
College of Art & Design	27
National Maritime College of Ireland	28

Section 4 - CIT SUPPORTS

CIT Supports	29
Financial Supports	30
Support on Erasmus/Studying abroad	31



If you are a new student or are already studying in CIT you may need to contact the Disability Support Service (DSS) if you feel like

you may need some extra support due to your learning difference, disability or health condition. This guide will give you valuable information on the DSS and how to apply for supports/reasonable accommodations and access these in college.

2020/21 will be a different year to a typical college year for most of students, where you will be expected to study online or have blended learning - online and on campus.

CIT as a college will support you with this new way of learning, and DSS supports are available both remotely and on campus.

If you have any queries at any time, please e-mail **dss@cit.ie**

Ruth Murphy

Disability Support Officer (Acting)



Marian O'Mahony - Community Development student

"Since I started in CIT, I would be lost without the support and encouragement of the college... I know that my own determination and the support I receive in CIT will lead me to a greater potential in the future."

Who works in the Disability Support Service?



Ruth Murphy

Disability Support Officer 2020/2021 (Acting)
Access Service

Tel. 021 433 5137/5107

Text: 087 138 9772

E-mail: dss@cit.ie



Mark Burleigh

Assistive Technology Officer
Assistive Technology Service

Tel. 021 433 5125

E-mail: mark.burleigh@cit.ie



Fiona Downey

Learning Support Coordinator
Assistive Technology Service

Tel. 021 432 6744

E-mail: fiona.downey@cit.ie



Julie O'Donovan

Disability Transitions Programme
Coordinator

Assistive Technology Service

Tel. 087 177 6755

E-mail: JulieA.ODonovan@cit.ie



Laura Coleman

Disability Support Officer

On leave during 2020/21

Tel. 021 433 5107/5137

Booking appointments online is available at
www.mycit.ie/dss

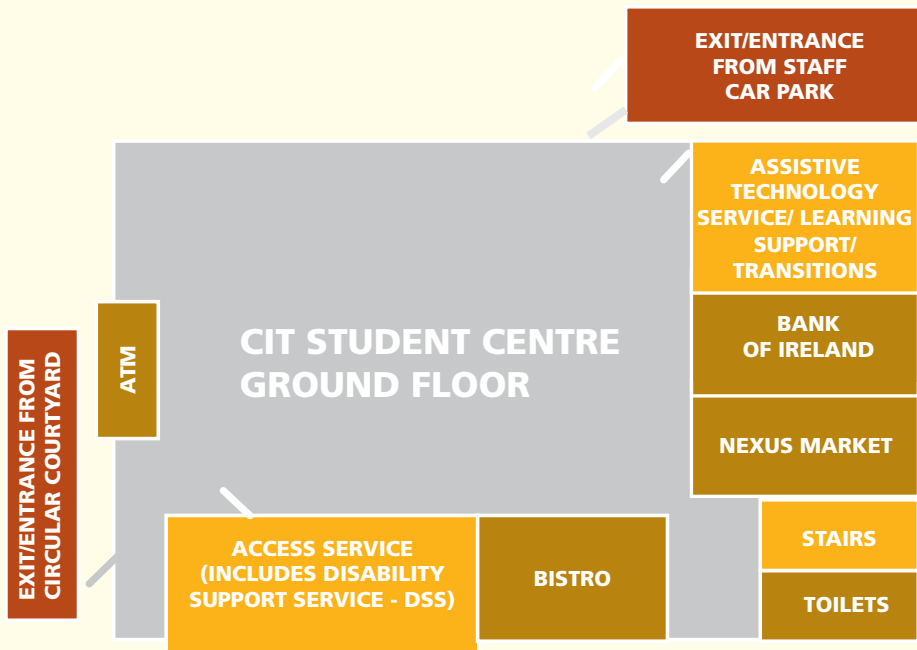
Where is the DSS?

The DSS provides support to students across all CIT campuses both remotely and in person.

The DSS office is in the CIT Access Service which is located in the heart of the Student Centre, Bishopstown Campus. The DSS includes the Assistive Technology/Learning Support Services and the Transitions Support Programme, also based in the Student Centre.

DSS Learning Support tutors are based in CIT Cork School of Music, CIT Crawford College of Art & Design, and the National Maritime College of Ireland.

Map of Student Centre, Bishopstown Campus



Who does the DSS support?

The DSS currently supports over 900 full-time and part-time students with learning differences, health conditions, and disabilities such as:

- ✓ Autism Spectrum /Asperger's
- ✓ ADD/ADHD
- ✓ Blind/Vision impaired
- ✓ Deaf/Hard of hearing
- ✓ Development Coordination Disorder (dyspraxia/dysgraphia)
- ✓ Mental health conditions, e.g. depression, bipolar, anxiety
- ✓ Neurological conditions, e.g. epilepsy, brain injury
- ✓ Significant ongoing illnesses, e.g. diabetes type 1, cystic fibrosis, chronic fatigue
- ✓ Physical disability, e.g. arthritis, cerebral palsy
- ✓ Specific learning differences (including dyslexia and dyscalculia)
- ✓ Speech and language communication difficulty

Meet some DSS students



Emma Barrow

Social Care Work student

"Having the support releases a lot of pressure from me... I wouldn't be where I am today without these supports. I have a hidden disability but I am very proud being a deaf person. I have the best of both worlds!"



Seán O'Shaughnessy

Hospitality Studies student

"Early DSS orientation was beneficial to me, I had an opportunity to explore the campus before the rest of the students returned. The lecturers in CIT are always on hand to help or to answer any questions. There is always help!"



Nisha O'Mahony

Nutrition and Health Science student

"I got into CIT thanks to the DARE scheme. I use the Assistive Technology lab. I find using a laptop a lot easier than writing in exams and having the extra time also helps a lot."



Richard Cross

Creative Digital Media graduate

"The DSS team have been fantastic, they helped me prepare for my Erasmus year in Austria and helped me whenever I reached out to them."

Disclosure

Does CIT need to know that I have a learning difference/health condition/disability?

If you need any supports for your studies, you should apply for DSS supports/reasonable accommodations when you start studying in CIT. Students can also apply to the DSS at any point during their studies.

If you applied to DARE through the CAO, the DSS will receive your information and documents but you still need to apply to the DSS for supports. Students who received DARE reduced points places must apply to the DSS.



IMPORTANT: If you need an academic personal assistant, sign language interpreters, access to campus/buildings, or mobility training please e-mail us for an early needs assessment in July/August or well in advance before starting college.

Parents/Guardians' queries

We welcome general queries from parents and guardians and we appreciate their role in supporting the student. As CIT students are over the age of 18, we cannot disclose any information about a student without their permission.

Students must give advance consent to the DSS to discuss any aspect of their DSS application, academic progress, etc. with a third party on each occasion. Parents/guardians can support the student by encouraging them to contact the DSS, lecturer or other support services when needed.

Confidentiality

The DSS is a confidential service and we do not share any of your information with anyone outside the DSS without your consent - this includes lecturers, college staff, parents/guardians, support workers, etc.

If you wish to use DSS supports such as exam supports, access notes, etc., you will be asked to agree to share this information with the relevant CIT staff/ departments.

Your documents are stored securely in the Institute's DSS/ secure document storage in compliance with Data Protection legislation with access only to authorised DSS staff.

The DSS cannot discuss information about your application, or any other aspect of your academic progress or supports without your permission.

If you disclose information to the DSS which may be considered to put us on notice of a serious health and safety risk to you and/or other students/staff, the college has a legal duty of care to ensure that you and/or other students/ staff are safe. In this case we may need to share this information but we would ideally speak to you first.



How do I apply for supports?

If you wish to apply for supports/reasonable accommodations for lectures, exams, etc. from the DSS, you need to take three steps:

1

STEP 1 Fill out the Online Application Form

The online DSS application form is available from September at www.mycit.ie/dss - under Applying for DSS supports

You can e-mail us to request it in an alternative format, or if you are having any difficulties filling out the form.

2

STEP 2 Provide supporting documents

Email a copy of your documents that gives evidence of your learning difference, disability, or health condition to dss@cit.ie if you have not sent these already to the CAO/DARE.

3

STEP 3 Needs Assessment

You will receive a needs assessment document to your myCIT email which confirms your reasonable accommodations/supports. You will have the option of meeting a DSS staff member to discuss this in more detail.

IMPORTANT: You must fully complete your DSS application for supports before certain dates in order to request exam supports for end-of-semester exams or Craft apprentice exams.

Documents needed for my application

You must give us evidence of your learning difference, disability or health condition in order for the DSS to confirm your supports/ reasonable accommodations. We have access to your documents if you sent them to the CAO/ DARE. You may need to give us more documents if you have new/ updated reports, or if we need more information.

Specific learning difference
(e.g. dyslexia or dyscalculia)

Full educational psychologist report OR evidence of a history of a specific learning difference and receiving support from your school/college

Dyspraxia (DCD)

Full occupational therapist/
OR evidence of a history of DCD and receiving support from your school/ college

Health conditions
or disabilities

Report or letter from the appropriate consultant or specialist detailing the diagnosis, type, and extent of the health condition /disability and supports/ treatment. A GP/other health professional letter with the same level of detail may also be accepted.

For more details, please check www.mycit.ie/documents-needed

Requesting Supports

Once you have received your needs assessment you can use it to inform your lecturers of your reasonable accommodations and/or request supports. You should also follow the instructions from the Exams staff on your campus about requesting exams supports by any deadlines they have set (see page 24).

Your needs assessment may advise you to engage with specific support, such as Learning Support or Assistive Technology, and **it is YOUR responsibility to engage with these services and with the DSS.**

You can review your reasonable accommodations/supports at any time during your studies. It is also important for you to notify DSS at the start of every semester/year if your existing supports need to be reviewed, and ensure the information given to the DSS is up to date.

MyCIT e-mail

**myCIT**

You need to check your myCIT e-mail regularly as this is the main way the college and the DSS will contact you about important college and DSS information, and deadlines.

Craft Apprentices

Craft apprentices are welcome to apply for DSS supports/reasonable accommodations.

- You will need to fill out the online DSS application form on the DSS website: www.mycit.ie/dss-apprentices
- You need to e-mail us a copy of your documents by the dates below in order to access exam supports and other DSS supports.
- If you accessed DSS supports before September 2018 please fill out the online DSS application form by the dates below. We do not need a copy of your documents. If you accessed DSS supports after September 2018 please email the DSS by the dates below.

SOLAS Phase 4/6 blocks

September – December block
 January – March block
 April – June block

DSS application deadlines for exam supports

Friday 23rd October 2020
 Friday 29th January 2021
 Friday 30th April 2021

Once you have your needs assessment – we will inform the Disability Administrator in the CIT Exams Office who will organise your exam supports.

CIT Exams Office, Melbourn Building

Tel: 021 433 5090

E-mail: examsdss@cit.ie

Incoming Erasmus/International Students to CIT

If you are coming to CIT on Erasmus study exchange/internship or as an International student and need DSS supports you should contact us well in advance before you arrive to CIT for your study.

Please note that the DSS supports available in CIT may be different from those you receive in your home institution.

You should ask your home institution to fill out a **CIT DSS Statement of Support form** to confirm what supports you receive there – please e-mail us for this form. You will also be asked to provide us with copies of your documents in English (certified translation) as evidence of your learning difference, disability or health condition.



Erasmus students

You may be able to apply for Erasmus+ funding for additional costs of personal and academic supports while in Cork, such as a personal assistant, aids and equipment, adapted accommodation, travel assistance, and medical attendance.

- **Erasmus funding information:** <https://tinyurl.com/ya8tvn7n>
- **CIT Erasmus Office:** <http://international.cit.ie/erasmus/incoming>

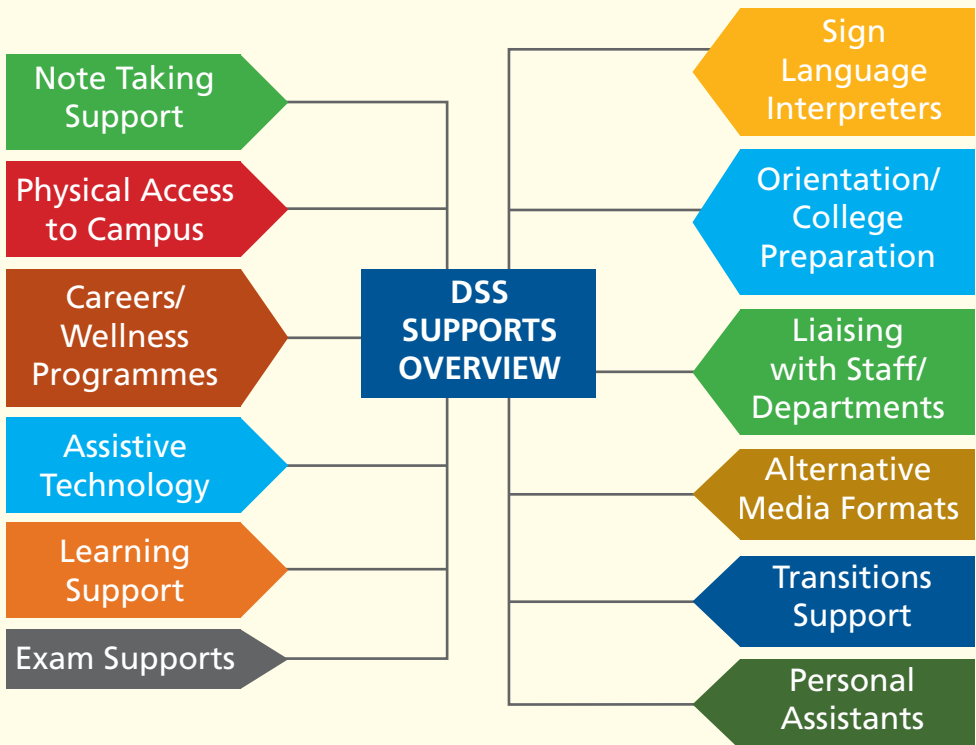
International students

You may need to make a financial plan which includes additional disability related costs and investigate any funding that may be available to cover these extra costs.

- **CIT International Office:** <http://international.cit.ie/>

DSS Supports overview

The DSS has a range of supports which are designed to be enabling and to equip you with the necessary skills and knowledge to become independent learners. They can help you reach your full academic potential, and are transferable to the workplace.



We will confirm your supports/reasonable accommodations in your Needs Assessment document which can be reviewed at any time.

DSS Remote Supports

Students who are studying online or who have blended learning (study online and on campus) can access DSS supports – these are available both remotely and on campus, although remote supports may differ at times to those delivered in person.

- **DSS staff:** You can book an appointment online via the form under Contact details at www.mycit.ie/dss
- **DSS website:** Tips and tools for studying online, and remote exam supports under Online Learning at www.mycit.ie/dss
- **Access Service Canvas module:** Information and links to resources on financial supports, studying remotely, and supports for DSS/DARE, HEAR and mature students. Students will get instructions on how to enrol for this module in September.



Assistive Technology

Assistive Technology (AT) is software or equipment that can help you with your learning and access your lectures and notes such as:

- Proofreading / Mind-mapping / Reading software
- Apps for phones and tablets
- Typing training
- Recording devices / apps / software (use with lecturer permission)
- Digital magnifier technologies
- Hearing support technologies
- Speech to text software

What is the DSS Assistive Technology Service (AT Service)?

The AT Service includes a dedicated computer lab in the Student Centre on the Bishopstown campus (see page 5).

The computer lab is only available to DSS students and you access it with your student ID card. The lab has computers, study space, a printer, and a scanner for scanning notes and handouts, plus a bookable room for voice-to-text software use.

There is also reading/proofreading and mind-mapping software available on open access/library computers in the different campuses.



Assistive Technology support and training

Mark Burleigh is the full-time DSS Assistive Technology Officer. He is available for an Assistive Technology assessment/training if this is recommended in your DSS Needs Assessment. He runs training workshops during the year and manages any equipment that you might be loaned by the DSS.



Mark meets students by appointment
Monday to Friday 9.00am – 5.00pm.

E-mail: mark.burleigh@cit.ie

Tel: 021 433 5125

Assistive Technology Service, Student Centre,
Bishopstown.



DSS Assistive Technology online guides

www.youtube.com/user/AccessATS

The AT Service YouTube channel provides online guides and training that students can access at any time around their Assistive Technology software or equipment.



AT Service Twitter:

https://twitter.com/ATS_CIT

Learning Support

The DSS Learning Support Service supports DSS students to develop their academic and study skills for their assignments, reports and research. This is done in small groups, workshops, and one-to-one appointments where appropriate.

Learning Support works closely with Assistive Technology to enable you to use the tools to study independently, and to develop your skills in:

Planning and structuring assignments	Academic writing skills	Quoting, referencing and plagiarism
Taking good notes	Managing deadlines	Exam and revision techniques
Presentation skills	Reading and research	Essay writing

Online DSS Learning Support videos

DSS Learning Support tutorial videos are available for students to access at any time at: www.mycit.ie/learning-support-resources

Students are also advised to check their individual modules for their course to see the kinds of assessments, exams, and coursework that are involved in each module at <http://courses.cit.ie>

Who do I contact for Learning Support?

Bishopstown Campus



Fiona Downey, DSS Learning Support Coordinator

Meets students by appointment Monday to Friday 8.30am - 4.30pm.

E-mail: fiona.downey@cit.ie **Tel:** 021 432 6744
Assistive Technology Service, Student Centre, Bishopstown.



**CIT Crawford
College of Art & Design/
CIT Cork School of
Music/ Cork Centre for
Architectural Education**

**Jessica Amberson, DSS
Learning Support tutor**
Meets students by appointment.

She is available on Mondays
(all day) and Tuesday mornings.

E-mail: jessica.amberson@cit.ie



**National Maritime
College of Ireland (NMCI)**

**Barbara Hempel, DSS
Learning Support tutor**
Meets NMCI students by
appointment.

E-mail: barbara.hempel@cit.ie

READY STEADY WORK

Ready Steady Work (in Partnership with DELL)

The DSS and CIT Careers Service have worked with DELL to create a programme to prepare students for transitioning to the workplace. It includes



- Improving your CV and communication skills
- Giving you experience in interviews
- Practical workplace conversations
- Earning a unique Digital Badge for your CV
- Advice and support on Disclosure at work

Students will be e-mailed on how to book their place in September.



BalanCIT – DSS Student Wellness Programme

Do you need support with balancing student life? This programme offers support and guidance around relationships, study, nutrition and much more! The DSS wants to support you to have a positive student experience in CIT. It includes

- Guidance to support you to balance study, work and friendships
- Support with managing your stress and day to day life as a student
- Information on how to improve nutrition & exercise
- Mindfulness sessions for students

BalanCIT will run in Semester 2. Students will be e-mailed on how to book their place.

Transitions Support Programme

The Transitions Support Programme is a mentoring/coaching support for new DSS students as they make the transition into college, specifically for students who identify as being on the autism spectrum.



New students can access transitions support during their first year in college. The Transitions Programme Coordinator, Julie O'Donovan, will provide guidance, support and collaboration on the expectations of this new learning environment. Students may find this transition challenging and are offered the opportunity to engage with Julie to work together on accessing their educational goals.

This could include getting to know your campus, engaging with your lecturers, how to effectively use your needs assessment, understanding how college works, and building communications skills. Transition activities will also run throughout the academic year.



Julie O'Donovan

**Disability Transitions Programme
Coordinator**

Assistive Technology Service

Tel. 087 177 6755

E-mail: JulieA.ODonovan@cit.ie

The Transitions Programme is part of the SOAR Project (www.soarforaccess.ie) which is an inter-institutional collaboration on access. It is supported by the PATH (Programme for Access to Higher Education) Strand 3 fund from the HEA and Department of Education and Skills



HIGHER EDUCATION AUTHORITY
AN tÚDARÁS um ARD-OIDEACHAS



An Roinn Oideachais
agus Scileanna
Department of
Education and Skills



Other DSS Supports available



If you need any of the following supports – please contact the DSS well in advance before college starts, as arranging these supports can take some time.

Alternative media formats –



Students may need their course material, books, etc. in alternative media formats such as large print, alternative electronic format, Braille, and audio versions.

Parking and Transport –

Students with physical disabilities or mobility difficulties may require access to parking on campus with their EU parking permit, or support with transport to access their campus.



Academic Personal Assistant –

Students with physical disabilities or mobility difficulties may require an assistant for tasks such as carrying bags, accessing buildings, or some personal care.



Mobility training –

Students with visual loss may require mobility training around their campus.



Access around campuses – Students with mobility difficulties may have specific requirements in order to access rooms with stairs, access lifts and/or buildings.

Note: Class timetables with room details are only available just before the start of each semester.



ISL Interpreter/Speed text –

For students with hearing loss to access their classes/lectures and exams.



Examination Supports

You may be entitled to access exam supports, such as extra time, use of a computer to type, use of reading software, or a smaller shared exam room, which are confirmed in your Needs Assessment. With your permission, the DSS will inform the Examinations staff in your campus of these supports.

End-of-semester exams DSS application deadlines

You must have your needs assessment by the dates below in order to request exam supports for end-of-semester (final) timetabled exams. This applies to students in all campuses.

Semester 1 exams	Friday 13th November 2020
Semester 2 exams	Friday 19th March 2021
August (repeat) exams	Friday 9th July 2021

If you have a needs assessment after these dates - you may be able to access extra time but other supports will be accommodated in the next exam session.

Students with temporary disabilities such as broken hands should contact the Examinations staff in their campus directly to see what supports are possible.

The CIT Exams website has information about the exam dates, online exam timetables, appeals, past exam papers at www.mycit.ie/exams

Online/Remote exam supports

In 2020/21 students will need to take tests, quizzes or exams online.

There may be different procedures for requesting exams supports either directly from your lecturer or from Exams staff - please check your myCIT e-mail for the most up-to-date information.

These are some general guidelines for requesting supports:

Extra time – It is important to inform your lecturer in advance using your Needs Assessment to request extra time or rest breaks (at least 1 week's notice) or apply by the deadlines outlined in any emails.

Assistive technology – If you are entitled to use assistive technology such as reading software – you should download and practice using this in advance of any test or exam. Assistive Technology software installation and training guides are available on the DSS website: www.mycit.ie/exam-supports-online

CIT Remote learning/Canvas information:

<https://tel.cit.ie/remote-learning>





Bishopstown campus exams

Shane Falvey, Disability Administrator

in the Examinations Office, organises DSS exam supports for final exams in Bishopstown campus.

E-mail: examsdss@cit.ie **Tel.** 021 433 5090

Remote/online exams

Please check your myCIT e-mail for updates on requesting exam supports for online exams throughout the year.

Requesting supports for end-of-semester exams on campus

End-of-semester exams on campus are final exams are timetabled by the Exams Office. To request exam supports, such as reading software, use of computer to type, or a smaller/separate room, you must e-mail examsdss@cit.ie by the deadlines sent to your myCIT email. Students with extra time only can use this support in the main exam venue.

Requesting supports for in-class written assessments on campus

In-class tests/assessments are run by your lecturer/department. Most DSS students sit these without supports or just extra time after requesting this from their lecturer. You must give at least 1 week's notice.

If you wish to use reading software, use of computer to type, or a smaller/separate room for in-class written assessments on campus, you need to fill out the Exams online request form with 1 week's notice: www.mycit.ie/examinations/support

If possible, the Exams Office will assist depending on room availability and other resources.



CIT Cork School of Music (CSM) exams

Rocky Falzon, CSM administrator, is responsible for organising exam supports for Cork School of Music DSS students.

E-mail: rocky.falzon@cit.ie **Tel.** 021 480 7309

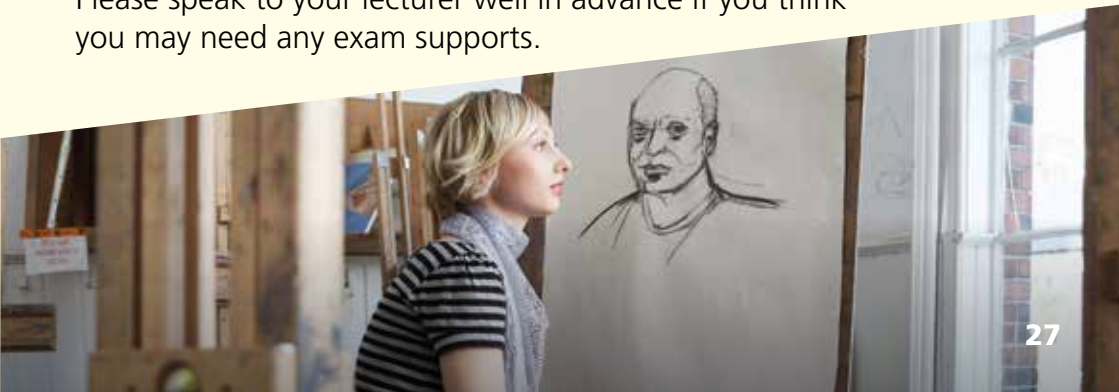
If you need exam supports for your end-of-semester exams you must e-mail Rocky Falzon to request these with as much notice as possible for each set of exams. You must include the details of the time and date of exam(s) and the support(s) being requested. If you don't request these by the deadline outlined in the exams e-mail, your request may not be able to be facilitated.

If you have in-class written tests and you need exam supports, you should speak to your lecturer first well in advance to see what is possible, as sometimes students find extra time is enough.

CIT Crawford College of Art & Design (CCAD) exams

CIT Crawford College of Art & Design students do not usually have official exams, however, you may have an Art History test in first year.

Please speak to your lecturer well in advance if you think you may need any exam supports.



National Maritime College of Ireland (NMCI) exams



An Roinn Iompair,
Turasóireachta agus Spóirt
Department of Transport,
Tourism and Sport

For students studying the Bachelor Degrees in Nautical Science, Marine Engineering, and Marine Electrotechnology, the Department of Transport, Tourism and Sport (DTTAS) is the regulatory body that accredits the associated professional qualifications. Different regulations apply regarding exam supports for students taking NMCI written examinations, for the purpose of attaining these associated professional qualifications (i.e. Certificate of Competency).

The DTTAS Marine Notice No 65 of 2013 outlines the exam accommodations allowed for students with dyslexia:

<https://assets.gov.ie/21975/00ade1567c314a8fbf1274e0455b0255.pdf>

This includes:

- **10 minutes per hour extra time allowance and use of acetates or tinted film if required. The extra time may be allowed in the main venue or a separate centre – this will be decided by the NMCI.**
- **Allowances for spelling errors and composition of passages are also allowed if the meaning of the answer is clear to the examiner.**
- The use of a reader, scribe or laptop is not allowed.

If you apply to the DSS for exam supports, the information is confidential and is sent only to Capt. Sinéad Reen, the NMCI Head of the Department of Maritime Studies, and the NMCI Examinations Secretary with your permission.

Theresa Brien, NMCI Examinations Secretary

E-mail: theresa.brien@cit.ie

Tel. 021 433 5645

If you have any questions please contact, in confidence, the DSS or Capt. Sinéad Reen

E-mail: sinead.reen@cit.ie

Tel. 021 433 5612

Academic Learning Centre

Free drop-in subject classes in maths, business, science, engineering, computing and IT/academic skills.

<https://studentengagement.cit.ie/alc>

Counselling Service

One to one sessions available. 24/7 Crisis text line- free text 'CIT' to 50808 for support.

www.mycit.ie/counselling

Careers Service (2nd floor Student Centre)

Guidance on improving your CV, interview skills, employment searches.

www.mycit.ie/careers

Academic Success Coaching

Academic Success Coaching work with students to develop motivation and study skills.

<https://studentengagement.cit.ie/asc>

Teaching Enhanced Learning

Guides for remote learning and Canvas.

<https://tel.cit.ie/remote-learning>

Medical Centre (Mezzanine floor, Student Centre)

Access to doctors and nurses - Also available in Cork City.

www.mycit.ie/medical

Emergency Response Team (ERT) (Bishopstown Campus)

If you have a medical condition such as epilepsy where you MAY need immediate emergency care on campus, you should call the ERT if you feel unwell.

Tel: 021 4326112

Financial Supports

Fund for Students with Disabilities

The ESF Fund for Students with Disabilities is run by the Higher Education Authority and provides funding to eligible students for specific academic supports, personal assistance/sign language interpreters, and transport costs (outside of typical costs of going to college). The DSS applies for funding on your behalf to provide supports.



The Fund is co-funded by the Department of Education and Skills and the European Social Fund as part of the ESF Programme for Employability, Inclusion and Learning (PEIL) 2014 – 2020.
www.studentfinance.ie



Student Assistance Fund

If you need additional financial help for the costs of going to college you can apply to the Student Assistance Fund. It is managed by the Access Service. The online application form will be available in September: www.mycit.ie/saf

1916 Student Bursary Fund

There are up to 7 bursaries of €5,000 available for each year of an undergraduate programme. Students who wish to come to CIT in 2020/21 and who come from socio-economically disadvantaged backgrounds in a range of categories, including disability, must apply by five weeks after the CAO Round One offers date.

Visit the website for more information and online application form:
www.cit.ie/studentlife/access_disability/1916-bursary

CIT DSS students needing supports while studying abroad

If you are going abroad to study for a semester/year, you may need to consider whether you need DSS supports in your host college.

Make sure you research the disability and student supports available in your host college and any funding available. Remember there may be some big differences in supports between countries and colleges.

- **DSS study abroad checklist:** www.mycit.ie/dss - under Erasmus/ International page
- **AHEAD guide for studying abroad:** <https://ahead.ie/studyabroad>

Erasmus+ funding

Erasmus+ has additional funding available for eligible DSS students for the additional costs of

personal and academic support, such as a personal assistant, aids and equipment, adapted accommodation, travel assistance, medical attendance, and learning support.



Please contact the DSS or the CIT Erasmus Office: erasmus@cit.ie for a copy of the funding application form.

The DSS can support you to complete the form and provide necessary information about your supports such as your needs assessment and copies of your documents to your host institution with your permission/ for your funding application. You will need to get the exact costs of the supports from your host institution and/or external provider.

- **EURIreland:** <http://EURIreland.ie>

DISABILITY SUPPORT SERVICE

Mailing list:

www.cit.ie/dssmailinglist

If you would like this guide in an
alternative format please e-mail

dss@cit.ie or telephone
021 433 5138

CIT Disability Support Service (DSS)

Address:

Access Service,
Ground Floor, Student Centre,
Cork Institute of Technology,
Bishopstown, Cork

Tel: 021 433 5107 / 5137

Tel: 021 433 5138 Access Service

Text: 087 138 9772

E-mail: dss@cit.ie

Web: www.mycit.ie/dss

<https://www.facebook.com/citdss>

<https://www.twitter.com/CITDSS>

<https://www.instagram.com/cit.dss/>

Opening Hours:

Monday to Friday 8.30am to 4.30pm

